

CARDINAL UPDATE - 8/4/2023

Important Registration Notes:

- ***Very Important* Verify busing information, phone number, and email are up-to-date.**
- **August 31 will be a "Summer School Day", with orientation days for Middle School and High School involving only 6th grade and 9th grade.**
- **Registration fee is waived for all families qualifying for free and reduced lunch.**
- **RevTrak credit card fee waived for families registering by August 10.**

Hello Brodhead Cardinal Families:

In-person registration will be held next week from August 7 to 10. If you do not have access to a computer or the Internet, we will have a bank of computers available at each school and our tutorials printed off and available. We prefer that you complete the process online, but if you have issues or need support to complete the process in person, you may still do so. We do have extended hours until 5:00 p.m. on Tuesday, August 8 if you need additional support logging into our Skyward School Management System.

Remember that in order to register, your family must have a Skyward username and password. When you get to the [-LOGIN SCREEN-](#) and have forgotten your username and/or password, simply click on the "Forgot your Login/Password" and that information will be sent to the email address you enter. If you do not have an email address on file, you will need to contact the school your child will be attending, and they can help you.

I did include our [Online Registration Flyer](#) in the quick links below. The flyer has contact information for all three building offices as well as fee amounts for registration, sports-based fees, snack milk, and breakfast/lunch costs by school. Keep in mind that we are waiving registration fees for those who qualify for free and reduced lunch. We are also waiving the fee for online pay for those who register by Thursday, August 10.

When filling out your registration information in Skyward, it is very important to verify all of your information is up-to-date. One of our biggest issues going into last year was building our bus routes with information that was not updated. We do not want delays in our bus routes to start the year, so we ask those who rely on busing to make sure your pick-up/drop-off information is accurate.

The Brodhead School District offers a voluntary payment service called RevTrak. This program offers various options for parents/guardians who choose to make payments online and is extremely user-friendly. Here are some quick links to help complete the online registration process:

- [District Webpage](#)
- [Online Registration Flyer](#)
- [Online Registration Tutorial](#)

If you have any questions as the school year approaches, please do not hesitate to contact me. I can be reached at (608) 897-2141 or by email at dnovy@brodhead.k12.wi.us.

We will have a Summer School day on August 31 again this school year. However, we will be conducting this day differently than in the past. Elementary School will have school as a typical school day. Although this is a Summer School day and attendance cannot be required, we ask that all students attend this day. It will be an important day as we provide a lot of team building, teaching of procedures and start building relationships with our new students.

Middle School and High School will be set up as orientation days for August 31. ONLY 6th grade students will attend Middle School for the day and ONLY 9th grade students will attend High School for the day. With these students attending their new schools for the first time, we want to dedicate an entire day for the newest students. Again, we cannot require attendance, but we strongly encourage these grade level students to come for the day. We have an abbreviated schedule set up and team building activities offered throughout the day. More specific and detailed information will be coming from each of our schools as the day draws closer. Students in grades 7 & 8 and students in grades 10, 11, and 12 will not attend this August 31 summer school orientation day.

Have a great weekend. GO CARDS!

Respectfully,

David Novy, District Administrator